

Dr. B.N. Purandare Arts, Smt. S.G. Gupta Commerce and Smt. Shardaben Amrutlal Mithaiwala Science College, Lonavala-410403.

# **Internal Quality Assurance Cell (IQAC)**

# Details of Co-curricular/Extracurricular Activities

Activity Details	Information about the programme/activity
Name of the Department/ Association/ Committee	NSS and Sukshma Yog Foundation, Lonavala
Name of the Activity	15-day certificate course on Yoga
Day, Date, Time & Venue	21/06/2022 to 05/07/2022
Objective of Activity	To spread awareness amongst the students about importance of Yoga in our daily life.
Class (No. of beneficiaries)	F.Y./S.Y./T.Y. BA, B.com, and B.Sc.
Name & Designation of Chief Guest	Member of Sukshma Yog Foundation
Mobile no. & Email id of Chief Guest	
Teacher in-Charge (Name & Mobile no.)	Dr. Pawan Shingare
Expenditure	0
A brief description of the activity with outcome  (If required attach extra sheet)	From the occasion of International Yoga Day on 21/06/2023 15 days certificate course has been conducted for the college students in collaboration with Sukshma Yog Foundation, Lonavala. In this course students everyday 1 hr. practical and 1 hr. theory about Yoga was conducted.  Students successfully completed15 days certificate course on Yoga course.
	Name of the Department/ Association/ Committee  Name of the Activity  Day, Date, Time & Venue  Objective of Activity  Class (No. of beneficiaries)  Name & Designation of Chief Guest  Mobile no. & Email id of Chief Guest  Teacher in-Charge (Name & Mobile no.)  Expenditure  A brief description of the activity with outcome

Teacher Incharge



In Charge Principal
Lonavia Education Trust's

Dr. B. N. Purandare Arts, Smt. S.G. Gupta
Commerce & Smt. Shardaben Amrutial
Mithaiwala Science College,
Lonaviala Tal Mayal Dist Pune-410403







🗕 लोणावळा एज्युकेशन ट्रस्ट संचलित 🗢

डॉ.बी.एन.पुरंदरे कला,श्रीमती एस.जी.गुप्ता वाणिज्य व श्रीमती एस.ए.मिठाईवाला विज्ञान महाविद्यालय , लोणावळा.

LAST DAY OF 05/07/2011

YOGA SESSION



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# OF PARTICIPATION CERTIFICATE











ORGANIZED BY

Dr. B. N. Purandare Arts, Smt. S. G. Gupta Commerce

& Smt. S. A. Mithaiwala Science College

National Service Scheme Department, Rotary Club Lonavala,

Sukshma yoga Foundation Lonavala.

This Is To Certify That .....

Has Successfully Completed 15 Days Workshop Of Yoga

Keep Participating.

DR. D. J. DAREKAR DR. B. N. PURANDARE ARTS INCHARGE PRINCIPAL

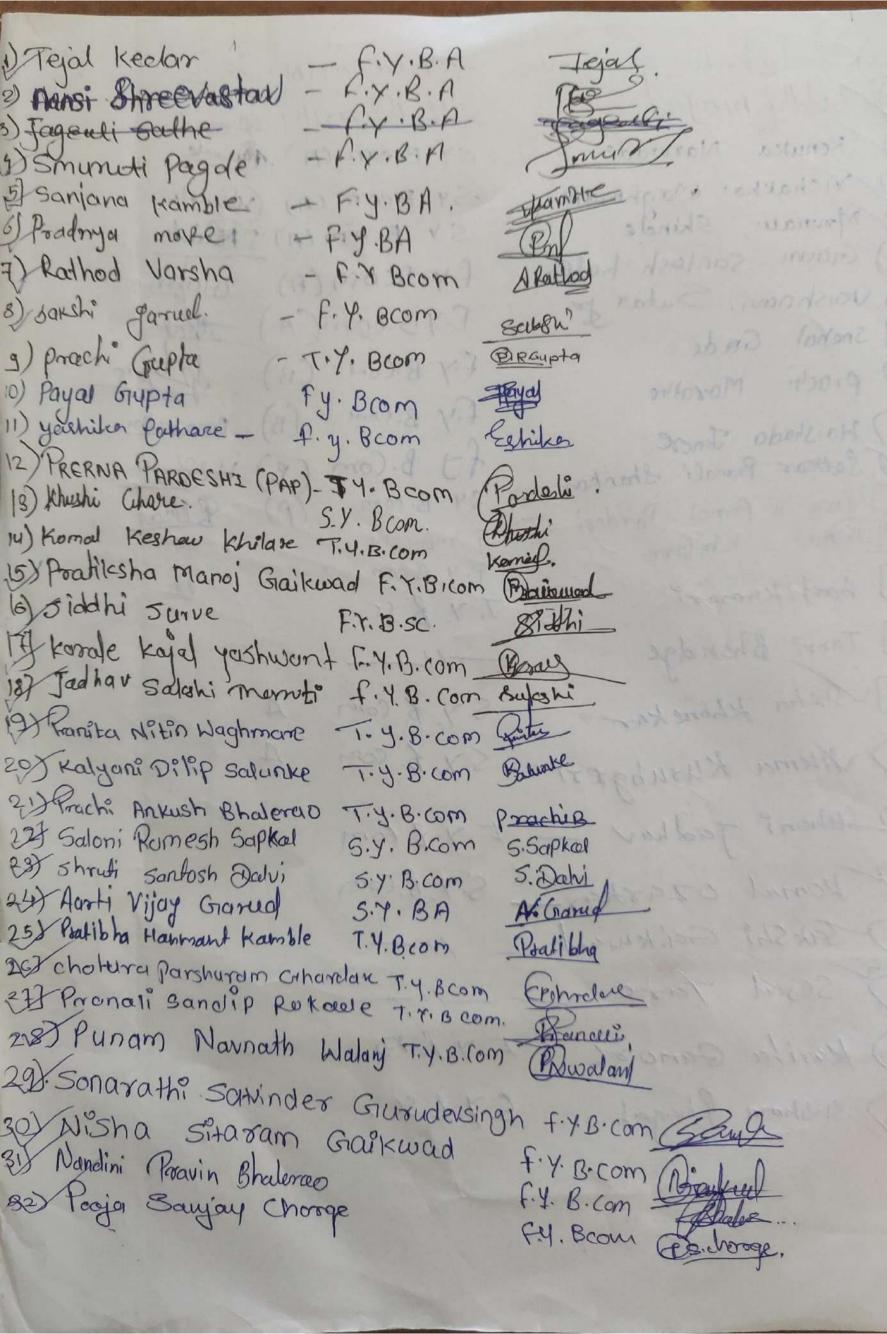
FOUNDER / PRESIDENT **PANKAJ SHARMA** SUKSHIMA YOGA FOUNDATION

MA. SHRI. JAYWANT NALODE ROTARY CLUB LONAVALA

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Dr. B. N. Purandare Arts, Smt. S. G. Gupta Commerce & Smt. S. A. Mithaiwala Science College, Lonavala

## **Department of Commerce**

A.Y. 2022-23

"Two Days Workshop on Contemporary Trends in Business Communication"

### **Notice**

Date: 17/02/2023

All the students of S.Y.B.Com are hereby informed that the Department of Commerce is organizing a Two Days Workshop on "Contemporary Trends in Business Communication" on 20<sup>th</sup> & 21<sup>st</sup> February, 2023 at 10.00 am in the Seminar hall of college. The aim behind organizing this workshop is to make you understand the various recent trends in Business Communication and its implementation in real life. This will benefit the students in their professional life. The students should gather in the Seminar Hall in given time. Attendance is compulsory.

Dr. D. S. Padhye

Head
Dept. of Commerce
Lonavala Education Trust's
Dr. B.N.Purandare Arts, Smt. S.G. Gupta
Commerce & Smt. Shardaben Amrutlal
Mithaiwala Science College,
Valvan, Lonavla. Tal. Maval, Dist. Pune-410403

Dr. D. J. Darekar
In Charge Principal
Lonavia Education Trust's
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Commerce & Smt. Shardaben Amrutial
Mithaiwala Science College,
Valvan, Lonavala, Tal. Maval, Dist. Pune-419473



# Dr. B. N. Purandare Arts, Smt. S. G. Gupta Commerce & Smt. S. A. Mithaiwala Science College, Lonavala

# **Department of Commerce**

A.Y. 2022-23

"Two Days Workshop on Contemporary Trends in Business Communication"

## **Programme Schedule**

Date: 20/02/2023

Welcome and Introduction :

Prin. I/C. Dr. D. J. Darekar

Introduction of Chief Guest :

Dr. D. S. Padhye

Speech by Chief Guest

Dr. Neelambari Rao

Speech by Chairperson

Mrs. Brinda Ganatra

" Comparing

Prof. Bhakti Ahir

Dr. D. S. Padhye

Head
Dept. of Commerce
Lonavala Education Trust's
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# **Department of Commerce**

A.Y. 2022-23

"Two Days Workshop on Contemporary Trends in Business Communication"

#### REPORT

Date: 21/02/2023

The Department of Commerce organized a workshop on "Contemporary Trends in Business Communication" on 20th February, 2023 for S.Y.B.Com students. The aim behind organizing this workshop was to make students understand various recent trends in Business Communication and their application in real life. The Chief Guest for this workshop was Dr. Neelambaro Rao, who is a founder of 'Sujaya Foundation'; the foundation that focuses on bridging the digital and linguistic divide among underprivileged groups. She is also a teacher and a trainer for the past 35 years, and works as a consultant and trainer in the domain of language, communication and cross-culture training in various corporate houses, NGOs and multinational organizations. The Guest of Honour was Smt. Gayatri Khatau who is a Social Worker and the Chairperson for the workshop was Mrs. Brinda Ganatra; a social worker, politician and CDC Member of college. The workshop started with a brief introduction about the workshop which was given by the Principal In-charge of college Dr. D. J. Darekar, followed by felicitation of the guests. The Head of the Department of Commerce Dr. Dhanashree Padhye introduced the guests to the students. Then the main session of the workshop was started which was carried over by the Chief Guest Dr. Neelambari Rao. She described various contemporary trends in Business Communication focusing mainly on 'How to write a Business Email?'. Writing an effective and accurate email is a difficult task and it is a skill to be learnt. She explained minute details about email with the help of relevant examples. At the end of the session she also gave students a task to write an email and had an interactive session with the students about the same. The students came to know many new things about writing an effective email. On 21st February, the students were asked to write a report on the main topic of the workshop in a summarized form. The session was beneficial for the students indeed. In all 65 students attended the workshop. The coordinator and anchor for the workshop was Prof. Bhakti Ahir from the Department of Commerce.

Prof. Bhakti Ahir

Coordinator

Dr. D. S. Padhye

Head Dept. of Commerce

**Lonavala Education Trust's** Dr. B.N.Purandare Arts, Smt. S.G. Gupta Commerce & Smt. Shardaben Amrutlal

Mithaiwala Science College, Valvan, Lonavia. Tal. Maval, Dist. Pune-4104Walvan, Lonavala, Tal. Maval, Dist. Pune-411403

Dr. D. J. Darekar In Charge Principal Lonavia Education Trust's

Dr. B. N. Purandare Arts, Smt. S.G. Gupt Commerce & Smt. Shardaben Amrutie

Mithalwala Science College,

Lonavala Education Trust's

Dr. B. N. Purandare Arts, Smt. S. G. Gupta Commerce & Smt. S. A. Mithaiwala

Science College, Lonavala

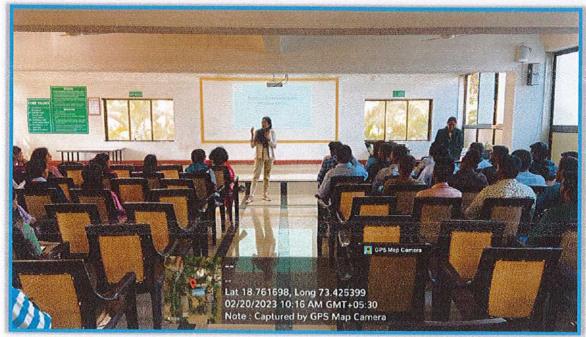
# **Department of Commerce**

A.Y. 2022-23

"Two Days Workshop on Contemporary Trends in Business Communication"

# Glimpses of the Workshop:







Dr. B. N. Purandare Arts, Smt. S. G. Gupta Commerce & Smt. S. A. Mithaiwala Science College, Lonavala

## **Department of Commerce**

A.Y. 2022-23

"Two Days Workshop on Contemporary Trends in Business Communication"







# Lonavala Education Trust's Dr. B. N. Purandare Arts, Smt. S. G. Gupta Commerce & Smt. S. A. Mithaiwala Science College, Lonavala

# **Department of Commerce**

A.Y. 2022-23

"Two Days Workshop on Contemporary Trends in Business Communication"

# Interactive & Engaging Session with the Students:









# Dr. B. N. Purandare Arts, Smt. S. G. Gupta Commerce & Smt. S. A. Mithaiwala Science College, Lonavala

# DEPARTMENT OF COMMERCE

AY-2022-23 'PROGRAMME ATTENDANCE SHEET'

Name Of The Programme: contemporarany trends in Busi. communication

Key Note Speaker: Dr. Neelamban Rao

Date: 20 02 2023

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# DEPARTMENT OF COMMERCE

AY-2022-23 'PROGRAMME ATTENDANCE SHEET'

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Name Of The Programme:

Key Note Speaker: Dr. Neelamban Rao

Date: 20/2/23

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# DEPARTMENT OF COMMERCE

AY-2022-23 'PROGRAMME ATTENDANCE SHEET'

Name Of The Programme: contemposary Troends in Busi. commo

Date: 20/2/22

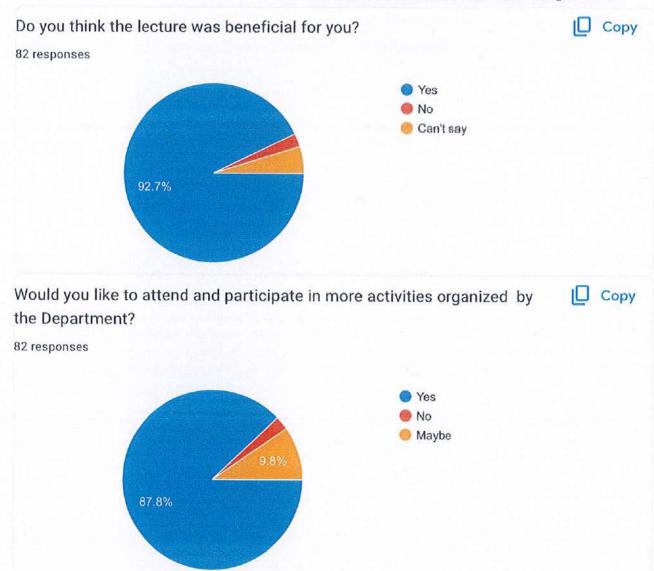
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Feedback on Two Days Workshop on Contemporary Trends in Business Communication 20th & 21st February, 2023

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Your valuable suggestions.	like lecture	Good	Program was too good			No	It was helpful	It was very good and helpful for us.	It was helpful.	an idea, plan, or action that is suggested or the act of See more at supposition	(Definition of valuable and suggestion from	the Cambridge	No suggestions, it is very good seminar.	Good lecture and good experience, good	Improve ppt designs	Good experience and in joy your lectures	and good seminary	Yes	More communication with People	More activities should be conducted in college	Noo, Very good suggestions mam	Communicate with more peoples which are interested to this regarding topic	Communication with more people which are	interested in regarding topic	It was good overall but I think the ppt should	We can improve workshop with the help of	more examples related words and of	country because all students may be not	work in India only they will be work in other	Country so it will be freip them.	Presentation is amazing
Would you like to attend and participate in more activities organized by	Yes	Yes	Yes	Yes	SN SN	Yes	Yes	Yes	Yes			Yes	Yes	\ \ \	Yes		Yes	Yes	Yes	\es		Yes		Yes	, ,	3		37		163	
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Nothing	estions maam your communication ab	as a so amazing and it is useful to life.	ing from you. Thank you for	your guidens	Nothing	The session is very helpful for us.while we	are writing any email	Make It dynamic	Make it dynamic	Good for us is important topic on e-mail we get more important session on this	workshop	No suggestions	Make it dynamic	Overall worship is good and it will be more	effective with the help of more examples related to words which are using in Email	ON	Overall workshop is good and itwaseffective	ou	ou	Make it dynamic	Overall all workshop is good and it will be more eff	Mam it was very inspirational and useful	session and if will really help me in my once	Its very good	Thank you for organising thiz	It was good	It was a good experience	This session very helpful no seggetion any	Thank you mam . Could you try to improve your Hindi	The workshop could be more effective,if	there were more examples and and	I suppost more examples should be added	while presenting emails	Good survey	Very beneficial lecture for me.
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This Lecture was very beneficial for all students	It was a very good experience		No.		Good	Nothing	To good thoughts	Good	Nothing	I like that lecture ⓒ	Most encourage	Yes	Very good experience	Yash	It's was beneficial for all of us	No	No	My suggestion that it was nice	from it	Nice	It's is Very beneficial for us and also help in future	I want to mor activity organize to the	This is beneficial for me	Lecture was very good it was helpful for me	आयोजित केलेला कार्यक्रम आणि त्याचे व्याख्याल ही खप प्रभावीत करते.	Good	Sorry no comments	lecture was very good it was very helpful for us	
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# Lonavala Education Trust's Dr. B. N. Purandare Arts, Smt. S. G. Gupta Commerce & Smt. S. A. Mithaiwala Science College, Lonavala

## **Department of Commerce**

## **Notice**

Date: 23/02/2023

All the students of B. Com, B. A & B.SC are hereby informed that the Department of Commerce is organizing a Guest Lecture on "Various Central Government Schemes for Self-Employment and Employment Opportunities through Khadi Gram-Udyog" on 24<sup>th</sup> February, 2023 at 11.00 am in the Seminar hall of college. The aim behind organizing this Guest Lecture is to make students understand the various schemes of Central Government Self-employment and various employment opportunities provided by Khadi Gram-Udyog Sector of Central Government. This will benefit the students to know different opportunities of employment in Government sector. The students should gather in the Seminar Hall in given time. Arrangements for refreshment are made after the session.

Head
Dept. of Commerce
Lenavala Education Trust's
Dr. 20.10.\*\*urandare Arts, Smt. S.G. Bupta
Columerce & Smt. Shardahan Amrutial
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23/2/23

In Charge Principal
Lonavia Education Trust's
Dr. B. N. Purandare Arts, Smt. S.G. Gupt.
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